Virginia Department of Education
Office of Career and Technical Education Services

LOCAL PLAN
FOR
CAREER AND TECHNICAL EDUCATION (CTE) PERKINS FUNDS
2013-2014

(A copy of this signed form must be faxed to the Office of Career and Technical Education at 804-530-4560)

Division and Contact Information - to be Completed by School Division

Division Applicant Name (Legal Name of Agency)	Division Number	CTE Administrator
SCOTT COUNTY PUBLIC SCHOOLS	084	Ralph G. Quesinberry

Mailing Address (Street, City or Town, and Zip Code)	Mailing Address (If different than applicant address)
387 Broadwater Avenue Gate City, VA 24251	

Phone (ext): (Numbers Only)	Ext.	Fax: (Numbers Only)	Phone (ext): (Numbers Only)	Ext.	Fax: (Numbers Only)
(276) 386-6515		(276) 386-2852			

E-mail: **ralph.quesinberry@scott.k12.va.us**

Certification

The eligible recipient does hereby certify that the assurances and conditions stipulated in this plan will be complied with in providing programs and activities for career and technical education and that funds will be used as stipulated in the approved plan. Via signatures below, this division certifies that it will adhere to the requirements and regulations in the CTE Perkins Local Plan sections listed below:

Requirements of the Carl D. Perkins Career and Technical Education Act of 2006. Please note this includes:

- **Perkins IV Technical Skills Assessment Certification;**
- **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower tier Covered Transactions (Conditions - Item 10);**
- **Certification of Non-Construction and Construction Programs (Conditions - Item 11);**
- **Disclosure of Lobbying Activities (Conditions - Item 12);**
- **Coordination of Sample Career Cluster/Pathway Plans of Study and/or Academic Career Plan;***
- **Performance Assessment Results (Performance Assessment Tab);**
- **Stakeholder Participation/Involvement CTEMS Schedule 1 (CTEMS Schedule Tab); and**
- **Evaluation of Career and Technical Education Programs CTEMS Schedule 8 (CTEMS Schedule Tab).**

CTE Local Advisory Chairperson (Signature)	3-28-'13 Date
Local Community College Perkins Administrator (Signature)*	3-28-'13 Date
Local CTE Administrator (Signature)	3-28-'13 Date
School Board Chairperson (Signature)	3-28-'13 Date
Division Superintendent (Signature)	3-28-'13 Date

CTEMS SCHEDULE 16
Career and Technical Education Financial Data
2013-2014 Plan

ADMINISTRATION		
Funding Categories	State	Local
1. Career and Technical Center Administrator/Principal (includes Special Career and Technical Centers)	$90,880.00	$16,034.00
2. Assistant Principal (includes Special Career and Technical Centers)		

EXTENDED CONTRACTS, ADULT SUPPLEMENTS		
Funding Categories	State	Local
3. Extended Contract Costs		
4. Adult Occupation Supplements	$3,600.00	
5. Adult Occupation Teachers (Full-time)		
6. Adult Occupation Teachers (Part-time)		

LOCAL FUNDS ONLY		
Funding Categories	State	Local
7. Operational Costs (other than Categorical): Teachers' Salaries Less Extended Contract Costs		$1,273,858.00
8. Instructional Supplies/Materials		$65,000.00
9. Other Instructionally Related Costs		
10. Equipment		$5,000.00

CTEMS SCHEDULE 17 (Continued on next page)
Budget of Perkins Funds
2013-2014 Plan

1. CAREER AND TECHNICAL ACTIVITIES FUNDED (Indicate Required or Permissive Use of Funds) See Appendix B	2. CAREER AND TECHNICAL PROGRAM AREAS FUNDED	3. NARRATIVE DESCRIPTION (Describe how the expenditure will assist your division in continuously improving the academic and technical skills of students participating in career and technical education programs and in meeting the state levels of performance established under Section 113 of the Perkins IV Act. (Section 134(b)(1, 2 and 10.)	4. OBJECT CODE See Appendix C	5. BUDGETED FUNDS AND SOURCE OF FUNDS: Fed., State, or Local	5. BUDGETED FUNDS AND SOURCE OF FUNDS: Amount
Required Use: Professional Development	ix. All	We will provide professional development programs to teachers and administrators to include in-service training. We will send two administrators to ACTE, VACTE and Career Pathway conferences. We will send administrators and teachers to local and district and state conferences, meetings and workshops.	5000 - Other Charges	FED	8,750.00
Required Use: Activities for Special Populations (to include nontraditional)	ix. All	We will plan and create additional programs and activities that identifies and encourages special populations to take and pass certification test in the pathway of their choice.	3000 - Purchased Services	FED	3,850.00
Required Use: Regional Program Participation (only divisions submitting Schedule 15)					

School Divisio SCOTT COUNTY PUBLIC SCHOOLS Division Number: 084

CTEMS SCHEDULE 17 (Continued on from previous page)
Budget of Perkins Funds
2013-2014 Plan

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R2--Link career and technical education at the secondary level and career and technical education at the postsecondary level, including by offering the relevant elements of not less than 1 career and	ix. All	We plan to assist special populations, including economic disadvantaged career and technical education students with tution assistance to ensure that they can have access to dual enrollment classes through Mountain Empire Community College.	3000 - Purchased Services	FED	14,850.00
R7--Initiate, improve, expand, and modernize quality career and technical education programs, including relevant technology.	ix. All	We plan to purchase 25 computers, 2 smart boards and projectors with mounts, 5 iPads to modernize computer labs and classrooms for career and technical education programs.	8000 – Capital Outlay/Equipment	FED	27,495.81
P5--To assist career and technical student organizations.	ix. All	We plan to assist career and technical student organizations attend local, state and national leadership and competitive conferences.	5000 - Other Charges	FED	12,000.00

School Divisio SCOTT COUNTY PUBLIC SCHOOLS Division Number: 084

CTEMS SCHEDULE 17 (Continued from previous page)

Budget of Perkins Funds
2013-2014 Plan

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Career and Technical Education Programs or Activities Funded	Federal	66,945.81
	State	0.00
	Local	0.00
Administration/Administrative Equipment Total from CTEMS Schedule 18 (Line 3)		0.00
Grand Total Career and Technical Education Federal Budget		66,945.81

School Divisio SCOTT COUNTY PUBLIC SCHOOLS Division Number: 084

CTEMS SCHEDULE 18

Administration/Administrative Equipment Funds and Budget Summary Worksheet
2013-2014 Plan

(Administration/Administrative Equipmenhot to exceed five percent of the total federal gran

Administration - Description		Amount
1000 - Personal Services		
2000 - Employee Benefits		
3000 - Purchased Services		
4000 - Internal Services		
5000 - Indirect Cost		
5000 - Other Charges		
	Line 1 Administration SUBTOTAL	0.00
Administrative Equipment - Description - (All Object Code 8000)		Amount
8000 - Capital Outlay/Equip.		
8000 - Capital Outlay/Equip.		
8000 - Capital Outlay/Equip.		
	Line 2 Administrative Equipment SUBTOTAL	0.00
Administration/Administrative Equipment		Amount
	Line 3 Administration/Administrative Equipment TOTAL (transfers to Schedule 17)	0.00

CTEMS SCHEDULE 18 (Continued from previous page)
Administration/Administrative Equipment Funds and Budget Summary Worksheet

2013-2014 Plan

SUMMARY BUDGET WORKSHEET
(A summary of the budget worksheets relevant to plan objectives that includes line items under the broad expenditures.)

Expenditure Categories See Appendix C for Object Code Definitions	Amount
1000 - Personal Services	0.00
2000 - Employee Benefits	0.00
3000 - Purchased Services	18,700.00
4000 - Internal Services	0.00
5000 - Indirect Costs and Other Charges	20,750.00
6000 - Materials and Supplies (THIS IS NOT ALLOWED for Perkins funds.)	NOT ALLOWED
8000 – Capital Outlay/Equipment	27,495.81
TOTAL	66,945.81

Expenditure Category Budget is calculated from the CTEMS Schedule 17 Budget and CTEMS Schedule 18 Administration/Administrative Equipment Funds and Budget Summary Worksheet (Federal)